



Public Works Meeting Minutes

Wednesday July 17, 2019 10:30 – 11:15AM
549 Congress St.

Board members: Sue-Ellen McClain, Dan Mirabile

Public Works staff: Dan Mirabile, Bill Patnaude, Marc Spiller, Tom Higgins

Portland Downtown staff: Casey Gilbert, Amy Geren, Taffy Eaton

Minute 1. Casey opened the meeting by welcoming everyone

Minute 2. Update from the City:

- Project updates & information – Dan Mirabile said Pleasant Street work is wrapping up this week. When the gas work on Casco, Shepley and Oak Streets is finished, paving will take place.
 - South Street sidewalk work is under way
 - Bill Patnaude said Wharf Street grout work is done
 - Casey asked about Forest and Cumberland construction – it is Utilil and water district work
 - Monument Way design work will be put out for RFP
 - Tom Higgins reports that weeds are growing fast. Steaming the weeds is working better in some areas than others.
 - Graffiti is not slowing down
 - Casey mentioned the need to decide the location of new trash cans. Tommy said that we should replace some single green cans that are starting to rust through.
 - Casey thanked Bill for helping make the flowerpots possible.
 - Dan asked for any updates on the private trash storage on the public right-of-way issue that he has been working on with Amy and Casey. Amy has talked to some property owners, but unfortunately most are not interested in sharing their dumpster, so it is not an easy problem to solve.
 - Amy successfully applied for a CDBG grant for new pedestrian wayfinding signage for Spring 2020. The plan is to have the City's sign shop make the signs.

Minute 3. Update from Portland Downtown:

- Sue-Ellen McClain encouraged Public Works staff to let us know if there are any projects we can partner on.
- PD will include a letter in the DID tax bills that provides an overview of the organization and the supplemental services that are provided as part of the DID tax
- Amy provided her monthly reports.
 - Casey inquired as to whether the city was still considering selecting another software to replace See, Click, Fix. Dan said the City is looking at other models but is invested with See Click Fix for now. Bill said it migrates well with City Works, the software PW uses.
- Needle counts are high, especially in the Spring Street garage. Amy will see if the Needle Exchange can get a sharps disposal box in the Spring Street garage restrooms if the Needle Exchange will empty and maintain them.
- Cadets and foot beat officers came to the Merchant meeting this morning. Cadets carry Narcan and have radios to call for assistance from PPD. Casey distributed the Helpful Resources cards.

Casey adjourned the meeting at 11:15.

Respectfully submitted,
Taffy Eaton, recorder