



Clean and Safe Committee Meeting Minutes

Thursday May 9, 2019 1:00 – 2:00 pm
549 Congress St.

Committee members present: David Packard, David Davis, Megan Doane, Kim Farrar, Bob Keegan

Absent: Sue-Ellen McClain

Staff present: Casey Gilbert, Taffy Eaton, Amy Geren

Minute 1. Welcome: David Packard called the meeting to order and welcomed everyone present

Minute 2. Review and acceptance of April 11th meeting minutes: Kim Farrar made a motion to accept the minutes as presented. Megan Doane seconded the motion and the minutes were unanimously accepted. Casey modeled the new Public Works vests with the PD logo on the back.

Minute 3. Update on Ad Hoc Committee and SSA Agreement: FY20 draft Master Agreement, Supplemental Services Agreement and Exhibit. Casey distributed the draft agreements and David Packard updated the committee.

- David Packard and Casey had a very positive and productive meeting reviewing the draft agreement with City staff. The PD Executive Committee voted to forward this draft to the Board for approval at the May 16th Board meeting.
- The draft will then go to the City Council's Economic Development Committee meeting on May 21st and then to City Council. Greg Mitchell will present the agenda item at the meeting. Greg has been very helpful through the contract renewal process.
- Casey circulated the draft to the SSA Ad hoc Committee and answered the committee members' questions
- Casey added that the Supplemental Services Contract as a tool to educate Property owners about the value of the DID and the supplemental tax. Article V of the SSA speaks to PD's value above and beyond the Supplemental Services Agreement with the city.

Kim Farrar made a motion to forward this version of the SSA agreement between the City and PD with the recommendation that the full Board approve it. Bob Keegan seconded the motion and the vote was unanimous.

Minute 4. Schedule an expansion area Property Owner meeting: David Packard suggested this would be a good way to check-in with the new Property Owners and let them know about Portland Downtown's mission, programs, and events. The committee requested that Adam create a flyer that reflects the list of property owner benefits in Article V. Committee members suggested the following regarding planning an expansion area event:

- Wait until the City budget has been approved, people are away during the summer
- Wait until September, use Pleasant Street Park. We can ask Tom Higgins in Public Works to have his team spruce up Pleasant Street Park before the event.
- Megan asked whether it will be a block party type or more business-like? Casey suggested it might be 4-6PM with a short talk and introduction of the Clean & Safe Committee Chairs and Board members. There might be an interactive poster board activity used to gather feedback. Board members will be encouraged to attend. Snacks, beverages and lawn games will be provided!
- Amy will talk to the Public Assemblies Department about programming of the park and available times

Minute 5. Review monthly Downtown Cleanliness reports for April 2019 attached: Amy displayed the reports on the TV screen.

- Cadets start Memorial Day weekend. All 4 have been cadets in recent years.
- Inspection walks have resumed. Kelly Crotty, Mid-town Policing Coordinator will join Amy and Casey. Amy and Casey will contact City departments if the walks reveal specific problems.
- Amy reviewed the SSA hours
- Fix it! reports – graffiti and potholes are the major complaints
- The Spring Blitz has begun with crosswalk painting, filling potholes, painting poles and benches
- PD received Community Development Block Grant (CDBG) funds for new pedestrian wayfinding signs and bike racks
- Crime data – Part 1 and Part 2 offenses (violent and property crimes)
 - Congress Street Safety meeting is May 30th in Room 209 at City Hall
 - Chief Malloch said foot beat officers will have bikes this year. Commercial and Congress Streets will be focused on.
- Police calls for service – this report shows specific calls for social service needs
 - Milestone Home Team contact statistics
- Let Amy know if you have any questions about any areas of reporting
- Amistad staff (including the Peer Outreach Worker), Milestone, and Opportunity Alliance will meet to discuss how to coordinate outreach efforts

David Packard adjourned the meeting at 1:45pm.

Respectfully submitted,
Taffy Eaton, Recorder.