



## Clean and Safe Committee Meeting Minutes

Thursday May 10, 2018 1:00 – 2:00 pm

549 Congress St.

**Board members present:** Denine Leeman (East Brown Cow), Peter Tousignant, Phil Haughey Jr. (MHR Management)

**Others present:** Jason Cornell (MECA/Corobo LLC)

**Staff present:** Amy Geren, Taffy Eaton

**Minute 1.** Denine called the meeting to order and welcomed all present and asked for introductions.

**Minute 2.** Review and acceptance of April 12<sup>th</sup> meeting minutes and Amy's DEL report: There was not a quorum so the minutes and DEL reports were not voted on.

**Minute 3. FY19 Public Works budget:** Denine gave some background of the budget development. She added this to the agenda because PD is looking for an increased mil rate and budget, so the Public Works budget is involved.

- PD has never paid the Public Works employees benefits and Jon Jennings has asked whether PD could take on the approximately \$60,000 cost.
- Mayor Strimling asked for the mil rate to be increased and put in the General Fund. He's looking for money to cover expenses that might not even be spent downtown. It is not legal and other Economic Development Committee members are aware of that. Benefits cost sharing might come up in budget discussion next year.
- Committee members reviewed the distributed Public Works budget. Casey will bring this budget and PD's budget to City Council next month. This one looks consistent with the prior year.

**Minute 4. Butt Butler program update:** The City is coming to an agreement with Mike Roylos to cease sales and installation of the buttlers. Businesses are purchasing them and they are being installed on City poles. Mike claims he is maintaining them but he is not - Work Fair is emptying them. Denine voiced her opinion that PD should not be involved with them moving forward. The existing program installs the buttlers in conflict with ordinances outlining not smoking within 20 feet of building entrances, as well as they are not being maintained. Corporation Counsel of the City is handling the issue.

**Minute 5. Permitting Ordinance Changes:** The unpaid Personal Property Tax issue is affecting the issuing of building permits for Building owners. The Finance Committee started withholding permits if there are any unpaid personal property taxes by any tenant. The May 7<sup>th</sup> meeting did not have it on the agenda so Denine did not attend. Jon Jennings has proposed edits to the ordinance allowing City Manager or assigns to override the rejection of permits if it is determined that it is less than \$500 in personal property taxes outstanding or that the applicant is not the responsible party of the past due personal property taxes. However, it does not create a permanent fix, it's a stop gap. Denine will bring follow-up information on the issue to the June meeting.

- Ordinance violations: Amy is working with John Rioux in the Code Enforcement Department on sidewalk trash can storage violations

**Minute 6. Supplemental Services Agreement benchmarks discussion**

- Discussion of Cost Share with City benefits for SSA (above)

- Impact of expansion of district on SSA: once the FY19 property values come out, and we are able to have a final discussion with Public Works, we will understand the costs it would take and need to make sure PD can afford the expansion. The mil rate will increase in June as long as the SSA budget is approved by Council.

**Minute 7. Winter Operations wrap-up:**

- Chris Branch/Jon Jennings said that the City is proposing billing property owners back if they do not clear their sidewalks with amendments to the existing ordinance.

**Minute 8. Spring Scheduling of Paving/CIP/Spring Blitz**

- Market Street paving is almost complete
- The Sliver Street sidewalk extension will not occur due to Tenant who initiated the discussion for his outdoor dining will not pay. Neighbors are concerned that a relatively short-term tenant wanted to make changes when all abutters are not in favor, and the potential went this far. Chris Branch has now told him that the City will not allow the expansion or renew his sidewalk dining permit.

**Minute 9.** Jason Cornell works as an independent contractor for cultural events. He counts heavily on poster boards to market his clients' shows. It's difficult to charge clients if they are unable to post events. He relies heavily on the poster boards and is looking for an immediate fix – Jason supplied a cost list and will look to larger clients for cost-sharing. Amy mentioned:

- City Manager Jon Jennings is going to start a new regulation about what can be posted
- Messaging centers would be beneficial – they are locked and one person is responsible for them. He could also make space available for smaller non-profits events too. He is hoping to get grant money. Jason is concerned that upkeep of messaging centers might be difficult and horizontal advertising is important.
- Denine mentioned that electronic kiosks are being discussed. PD needs to remain aware of the Public Works staff maintenance costs for maintaining the boards.
- Denine let Jason know that this issue and request needs to go before the Board

**Minute 10. Other business:**

- Cadet update: Amy mentioned that Dakota and Orlando are returning and the PPD is hiring 3 women cadets. One cadet will shadow the PPD officer on Peaks Island. PPD will also have officers awaiting training walking as Cadets so the presence will be increased.

Denine adjourned the meeting at 2:05.

Respectfully submitted,  
Taffy Eaton, Recorder.